



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with ALL POINTS Mobile Shredding for shredding services and destruction of confidential materials collegewide for FY2024-2025. Fiscal Impact: Estimated \$35,000.00**

**Presenter(s):** Deborah Czubkowski, VP Facilities Management

**What is the purpose of this contract and why is it needed?** All Points Mobile Shredding will provide service and destruction of confidential materials collegewide. They will service each location on a schedule tailored to the needs of each campus. This service is essential to ensure the security and confidentiality of personal information.

**What procurement process or bid waiver was used and why?** \$10,000.01 up to Category Two (currently \$35,000.00) as defined in section 287.017(2), Florida Statutes. Facilities obtained three (3) quotes providing the best value for the required commodity or service. The award shall go to the lowest priced responsive/responsible vendor who meets the requirements per College Procedure A6Hx2-6.34. The supplier selected is ALL POINTS Mobile Shredding.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes, June 2024 approved budget.

**What fund, cost center and line item(s) were used?** Funds available in FD100, CC0037 (GLC62500).

**Has Broward College used this vendor before for these products or services?** No.

**Was the product or service acceptable in the past?** Not Applicable.

**Was there a return on investment anticipated when entering this contract?** Not Applicable.

**Was that return on investment not met, met, or exceeded and how?** Not Applicable.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Not Applicable.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

### FISCAL IMPACT:

Description: Estimated \$35,000.00 Worktags: FD100, CC0037, BU201, PG000221

10/08/24

CC0037 · Building Maintenance


(\$35,000.00)

APPROVAL PATH: 12548 All Points Mobile Shredding (Document Shredding Services) FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Deborah Czubkowski	VP, Facilities Management		 Completed	
2	Donald Astrab	Chief Operating Officer		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	Orlando Aponte	Procurement Approval		 Completed	
5	Rabia Azhar	CFO Review		 Completed	
5	Christine Sims	Budget Departmental Review		 Completed	
5	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
6	Board Clerk	Agenda Preparation		 Pending	
7	District Board of Trustees	Meeting	11/12/24 11:00 AM	 Pending	
8	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
9	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**EXHIBIT "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Services:**

All Points Mobile Shredding will supply secure shredder bins and provide shredding services at all Broward College locations. These bins are strategically placed on each campus, and All Points Mobile Shredding will service each location on a schedule tailored to the needs of each campus. This service is essential to ensure the security and confidentiality of personal information during the FY2024-2025.

**Locations:**

North Campus  
1000 Coconut Creek Blvd.  
Coconut Creek, FL 33066

Central Campus  
3501 SW Davie Rd.  
Davie, FL 33314

South Campus  
7200 Pines Blvd. Pembroke  
Pines, FL 33024

**Total Consideration Payable for the Services:**

Compensation will not exceed \$35,000.00 under the terms of this agreement. It shall be paid to All Points Mobile Shredding.

**ALL POINTS**  
mobile shredding



# Quote

**ALL POINTS**  
medical waste



505 SE Central Parkway  
Stuart, FL 34990  
Phone: 772-283-4152 x2005

**DATE** 9/18/2024

**Quotation For:**

Broward College  
Collegewide  
Chris Tavares  
954-260-0915

*Quotation valid until:* 10/16/2024  
*Prepared by:* Ann Ross

**Comments or Special Instructions:** *Pickup Every 14 Days - Quote includes set up and delivery of bins.*

SALESPERSON	TERMS
Ann	

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE?	AMOUNT
Per Console	Executive Console	\$ 10.00	No	
Per Bin	65 Gallon	\$ 20.00	No	
			SUBTOTAL	
			TAX RATE	0.00%
			SALES TAX	\$ -
			OTHER	\$ -
			<b>ESTIMATED TOTAL</b>	<b>\$ -</b>

Upon completion, you will be issued a Certificate of Destruction stating you have complied with all state and federal laws regarding the proper disposal of your confidential documents. All shredded paper will be recycled.

- Local & Family Owned
- Over 300 5-Star Google Reviews
- We are NAID AAA Certified
- We carry over \$1 Million Liability Insurance

If you have any questions concerning this quotation, contact [ann@allpointsprotects.com](mailto:ann@allpointsprotects.com)

**THANK YOU FOR YOUR BUSINESS!**